

# 2023 School Board Parent Elections

## Norsewood & Districts School

### School profile number: 2622

Nominations are open for the election of three parent representatives to the school board.

#### Your nomination form is enclosed

You can use this form to nominate yourself or someone else in your community. We have nomination forms available in Te Reo Māori and some other languages. Please contact the returning officer if these are required.

#### Nominating yourself or someone else

If you are on the voting roll and eligible to vote, you can nominate yourself. Please remember to sign **both** parts of the form

If you are nominating someone else, complete the nomination form and make sure it includes all the required contact details and signatures.

You can post, hand deliver or email your nomination form/s to the returning officer (see details below). Nominations close at **noon on Wednesday 25<sup>th</sup> October 2023.**

**NOTE:** Information on who is not eligible to be a board member is enclosed.

#### Candidate statement

If you are a candidate, you are invited to submit an optional statement (up to 400 words) and photo. Make sure your statement is received by **noon** on Wednesday 25<sup>th</sup> October so that it can be sent to voters with the voting papers.

The returning officer may remove or edit any part of the candidate's statement if it exceeds 400 words or is offensive or defamatory.

#### Electoral roll

The electoral roll is on display at the school office and can be viewed anytime.

#### Eligibility

Anyone can stand for election to the board, except for some exclusions. Please check information on who is not eligible. If not enclosed, ask the returning officer for this. If you are not on the voting roll you must be nominated by a person who is.

#### Scrutineers

A candidate may nominate a person to sit with the returning officer during the vote count to make sure it is done correctly. Scrutineers are also required for electronic elections if a recount is needed. Please advise the returning officer in writing of your scrutineer's name and contact details before election day. Candidates **cannot** be scrutineers.

#### Voting and results

Electronic voting will be an option for this election.

If there are more nominations than vacancies for parent representatives, a voting election will be held. Eligible voters will be issued voting papers and candidate statements, on or before Wednesday 1<sup>st</sup> November.

The poll closes at **4pm on 29<sup>th</sup> November** The highest polling candidates will be elected to the board, and results will be notified to the school community and other affected parties.

**Post, hand deliver, or email completed nomination form/s to:**

**Margaret Streater,**

**Returning Officer**

**P.D.C Box 3, Norsewood**

**office@norsewood.school.nz**

Notice 2 - Sample parent election nomination cover letter

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